

Send the completed application form by FAX or postal mail to the Secretariat. Upon receipt of the application form, the Secretariat will send a confirmation e-mail to the applicant. If you do not receive an e-mail within a week of application, please contact the Secretariat

• Application Deadline

Early Bird Deadline: October 31, 2018 (Wed.) Final Deadline: December 21, 2018 (Fri.)

Please note that if the number of applications should reach the planned number, no further applications will be accepted, even if it is received before the deadline.

2 Reduction in space / Cancellation:

In principle, applications cannot be cancelled after the Application Form is submitted. Only when the Organizer deems it unavoidable will cancellations or reduction be accepted.

* All cancellations of participation or any reduction in booth space should be made to the organizer in writing, specifying the reason.

In case of cancellation, the following cancellation fee will be incurred based on the date written notice is received:

On or before December 21, 2018	50% of the exhibition fee
On or after December 22, 2018	100% of the exhibition fee



mportant Notices for Application

Available booth types 9 booth 1 booth 3 booth 12 booth

- In case of more than 5 booths, prime number of booths will NOT be accepted (ex. 7, 11, 13 booths)
- In case of more than 6 booths, single row booths will NOT be accepted. • In principle, no changes in booth types will be allowed.

Acceptable Number of Booths

The maximum number of booths that can be accepted until the early bird deadline is 12 booths. Additional spaces will be accepted based on availability after the early bird deadline. Exhibitors who would like to apply for more than 14 booths should contact the Secretariat prior to application.

Please note that even after the early bird deadline, the maximum number of booths for one exhibitor is limited to 20 booths.

Booth allocation

Booths will be decided by a lottery to be held at the Exhibitor Meeting scheduled to be held on January 22, 2019. The floor plan will not be available to any exhibitors before the Exhibitor Meeting. Please note that there is no guarantee that island booths will be provided regardless of the number of booths.

• The organizer reserves the right to alter floor plan or booth location even after the announcement of floor plan.

Usage of Plumbing

If you require the usage of plumbing, please indicate so on the application form or inform the Secretariat by December 21 (Fri.), 2018. It may not be possible to apply for the usage of plumbing without prior notification to the Secretariat by the stated deadline.

Presenting / Exhibiting Data Obtained by Animal Experiments

The presentation of any information obtained by animal experiments is strictly prohibited in the Exhibitor Technology Forums and in the exhibit area. If a violation of this is found, exhibitors may be asked to withdraw the stated exhibition item or discontinue the presentation.

Other Details

- Detailed information for exhibiting, such as the schedule of construction, exhibition rulesand the rental furniture will be notified in the "Exhibitor's Manual" to be available after the Exhibitor Meeting in January, 2019.
- Overseas exhibitors who require a VISA must make arrangements on their own for obtaining the VISA by preparing the required documents, including an invitation letter and a letter of guarantee. Please note that the organizer will NOT issue such documents for any reason.
- If you have an agent/representative in Japan, please let us know

Inquiry

The 9th Cosmetic Ingredients & Technology Exhibition Japan



THE WORLDWIDE NEW TREND

CITE Japan Secretariat

c/o JTB Communication Design, Inc. Celestine Shiba Mitsui Bldg., 3-23-1 Shiba, Minato-ku, Tokyo 105-8335, JAPAN

Tel: +81-3-5657-0770 Fax: +81-3-5657-0645 Email: cite@jtbcom.co.jp



Exhibition Fee

	Space Only		Package	Package B type	
Date	On or before Oct. 31, 2018	Nov. 1, 2018 to Dec. 21, 2018	On or before Oct. 31, 2018	Nov. 1, 2018 to Dec. 21, 2018	Until Dec. 21, 2018
Fee	242,000 JPY	264,000 JPY	297,000 JPY	333,000 JPY	110,000 JPY

*The exhibition fee will be charged based on the date of the receipt of the application form. *Invoices will be sent once applications have been received.

Space only

■ 1 booth=9.0m² (W3.0m×D3.0m)

*Does not include panels, carpets or electrical supplies.

Package A type

- 1 booth=9.0m² (W3.0m×D3.0m×H2.7m)
- The cost of Package A includes the cost for installation & dismantling of the booth as shown below and the construction of fundamental electricity.

- Wall panel (White)
- Name plate (White) *Black font
- Reception Counter×1 • Folding chair×1 • Fluorescent light (40w)×1
- Electric Supply (100v/1kw) with 2 outlets

Package B type

Wall panel (\)

Name plate

*Black font

Reception C

Folding chair

Name card b

Fluorescent

- Only 1 booth per company is available.
- 1 booth=4.0m² (W2.0m×D2.0m×H2.7m)

	Fluorescent light (40w)
Vhite)	Name plate (White)
White)	(Use of company logo will require an additional fee.)
	Folding chair.
ounter×1	
r×1	
OOX	2000 2000
light (40w)×1	Reception \ Counter Name card box

*Electric supply not included. *No panel to separate neighboring booths.

October, 2018 December, 2018 January, 2019 May, 2019 December 21 October 31 January 22 (Tues.) Exhibitor Meeting May 13 (Mon.) - 14 (Tues.) (to be held at Pacifico Yokohama) Move-in and set-up of booths (Wed.) (Fri.) *Schedule is subject to change. Details will be Early Bird Final Deadline May 15 (Wed.) - 17 (Fri.) sent to exhibitors at a later date. Deadline for for Application *A lottery will be held to decide booth location CITE Japan 2019 Application and the Exhibitor Technology Forum Schedule

* Move-out must be completed after the close of the exhibition on Friday. * Please refer to the inside page for details on how to apply.

CITE Japan 2019 Organizing Committee

TOYO BEAUTY CO., LTD

Tetsuya Kanemaru SHISEIDO CO., LTD.

Chairman		Vice Chairman		Advisor	
Shizuo Ukaji	Nikko Chemicals Co., Ltd.	Hitoshi Hosokawa	Kao Corporation	Masato Yoshioka	SEIWA SUPPLY CO., LTD.
		Yoshinori Iwase	IWASE COSFA CO., LTD		
Committee Member	rs •				•
Tsuyoshi Akutsu	NIKKO CHEMICALS CO.,LTD.	Katsuo Kawashima	HOSHI CORPORATION	Takuya Nogami	NARIS COSMETICS CO., LTD.
Shinsuke Amei	MIZUHO INDUSTRIAL CO., LTD	Junji Kawato	IWASE COSFA CO., LTD.	Koichi Nomura	POLA CHEMICAL INDUSTRIES, INC.
Hidefumi Araki	SHISEIDO CO.,LTD.	Yukihiro Kembo	IWASE COSFA CO., LTD.	Tetsuya Noro	MIKIMOTO PHARMACEUTICAL CO., LTD.
Yusuke Chikamatsu	KANEDA CO.,LTD	Shunji Kobayashi	HOSHI CORPORATION	Tomoya Ohira	SHIBAHASHI CHEMIFA CO., LTD.
Atsuyuki Fujimaki	NIKKO CHEMICALS CO.,LTD.	Kiyoshi Komori	KEAI CHEMICAL CO.,LTD	Masaki Okuyama	KOSE Corporation
Motoi Hayase	Kao Corporation	Fumitaka Miyamura	Matsumoto Trading Co., Ltd	Shinji Omori	IWAKI & CO., LTD
Taka Ikeda	IKEDA CORPORATION	Masatsugu Miyazaki	Lion Corporation	Takashi Otsuka	INA TRADING CO., LTD.
Tatsuyuki Ikeda	Croda Japan KK	Hideki Morimoto	NIPPON MENARD COSMETIC CO.,LTD.	Kenta Shingaki	Noevir Co., Ltd.
Kunihiko Inamura	IKEDA CORPORATION	Noriyuki Murakoshi	SEIWA SUPPLY CO., LTD	Yasuteru Sumida	Kao Corporation
Hiromichi Itoh	KOTOBLIKI CHEMICAL CO. LTD.	Moriaki Nagamatsu	mandom corp	Hirokazu Yoshimi	KIMURA SANGYO Co., Ltd.

Hidevuki Nakahara NIKKO CHEMICALS CO.,LTD

Noriaki Nakaike







^{*}All fees include tax

Thank you for your invariable understanding and support of the activities of the Federation of Japanese Cosmetic Ingredients Associations (Japan Cosmetic Suppliers Association, Kinki Cosmetic Materials Association) and the co-organizer, The Society of Cosmetic Chemists of Japan.

This is the 9th CITE Japan since the first Cosmetic Ingredients and Technology Exhibition Japan (CITE Japan) was held in 2003. As a platform to exhibit the various materials, technology, services, etc. in the field of cosmetics, it has continued to grow with each exhibition. The number of visitors and exhibitors from overseas has also continued to grow proving that CITE Japan is now becoming recognized as a global exhibition.

CITE Japan, where all the companies from industries related to cosmetics gather at one location, is an ideal opportunity for announcing the cutting-edge materials and technologies of Japan's cosmetic industries to the world, under the theme of "Next Step for Cosmetic Ingredients & Technology – The Worldwide New Trend -". The Federation is committed to further improving the quality of the upcoming exhibition. I hope you will make use of CITE Japan 2019 and look forward to your active exhibition and participation.

I would like to thank the many people who extended warm support and cooperation for the holding of the 9th Cosmetic Ingredients and Technology Exhibition Japan (CITE Japan 2019). CITE Japan has evolved as a unique exhibition planned and administered together by the exhibitors who are suppliers and the cosmetics manufacturers who are users. As a result, CITE Japan is becoming established as a venue where the ingredients, technologies, and services valuable for cosmetics development assemble at one place, and as the premier occasion for collecting information to advance cosmetics development. The cosmetics industry is facing a wave of globalization, and the exhibition will include global contents as it did in the past. I expect it will prove useful in everyday work as a point of deeper and broader contact between suppliers and users.

As the co-organizer of this exhibition, the Society of Cosmetic Chemists of Japan (SCCJ) is also actively working for the further development of the Japanese cosmetics industry through CITE Japan 2019. We hope that large numbers of companies and people will exhibit and participate in CITE Japan to pioneer the future of the cosmetics industry and lead to its further developme



Sadakatsu Kimura President, Federation of Japanese Cosmetic



Youichi Shimatani

President,
The Society of Cosmetic
Chemists of Japan (SCCJ)

Overview

Organized by	Federation of Japanese Cosmetic Ingredients Association	Date	May 15 (Wed.) – 17 (Fri.), 2019
Co-Organized by	The Society of Cosmetic Chemists of Japan (SCCJ)	Open Hours	10:00-17:00 *Will close at 16:00 on the last day.
Supported by	Japanese Cosmetic Industry Association The Cosmetic Goods Association of Japan	Venue	Pacifico Yokohama Exhibition Hall A-D (20,000 sq.m) / Annex Hall



Exhibition Categories

 ■ Cosmetic raw-materials
 ■ Fragrance
 ■ Packages
 ■ Cosmetics
 ■ Cosmetic raw-materials
 ■ Fragrance

 ■ Manufacturing equipment / Measuring devices
 ■ Cosmetic tools
 ■ Packages
 ■ Manufacturing equipment/Measuring devices

 ■ OEM
 ■ Contract services for Analysis & Testing
 ■ Cosmetic tools
 ■ OEM
 ■ Press



■ Press

CITE Japan 2019 & SCCJ Members Networking Reception

A joint Networking Reception for CITE Japan 2019 & SCCJ (The Society of Cosmetic Chemists of Japan) will be held on the evening of May 14th (Tues.). The party will be attended by many members of the SCCJ, who are researchers and technicians of the leading cosmetic makers in Japan. Invitations will be provided to exhibitors depending on the number of booths. Don't miss out on this opportunity to interact with the key players in the industry.

Others





isitor's Profile by Industry

■ Contract services for Analysis & Testing ■ Others



Exhibitor Technology Forum

The extremely popular Exhibitor Technology Forum will provide exhibitors with a seminar space where they can make presentations to promote their latest technology and products. Presentations can lead to an increase in the number of visitors to your booth. Don't miss out on this unique opportunity to promote your company!

■ The number of presentations keeps increasing!	Each year the number of presentations has increased allowing an opportunity to promote your company to many visitor
■ To be held in the Annex Hall!	This year the forums will be held in a closed room on the 2nd floor of the Exhibition Hall providing a quiet atmosphere for the presentation.
■ Promote to attendees after the event!	It is possible to contact those who show interest in your products/technology directly after the event.

- Time allotment: 30 minutes / session
- Fee: 100,000 JPY / session (tax included)
- Capacity: Approximately 150 seats
- Equipment: Projector (PC not provided), screen, microphone, podium

CITE Japan 2017 Exhibitor Technology Forum

- Number of sessions: 154 sessions
- Total number of attendees: 10,906 people
- * Applications will be accepted on a first-come-first-served basis.

 No applications will be accepted once all sessions are fully booked.
- * Any additional items will be charged on an application basis (equipment, furniture, interpreters, etc.).
- * Staff members will be provided to read the barcodes on the name badges at the entrance to the seminar space.
- If you require any other staff to distribute materials, etc., you will be required to hire staff on your own responsibility.
- * A list of the visitors' data will be provided after the event.
- * In case of cancellation, the same cancellation fees will apply as the exhibition fee.
- * In case the number of applications should exceed the number of planned slots, a limit made be made to the number of applications possible by
- * The schedule for presentation will be decided by a lottery to be held at the Exhibitor Meeting scheduled to be held on January 22, 2019 (Tues.).



Hospitality Rooms

Individual hospitality rooms are available for a fee. These rooms offer exhibitors a place to hold meetings in a closed atmosphere with important guests.

■ Rental Period: May 15 (Wed.) – 17 (Fri.) 9:00 – 17:00

*Rental fees are for a three-day period (rooms will not be available on a daily basis)

■ Room Types and Fees

Room Type	No. of Rooms Available	No. of Tables and Chairs	Fee (tax excluded)
Rank 1	3 rooms	4 tables, 10 chairs	100,000 JPY
Rank 2	5 rooms	8 tables, 20 chairs (or more; some of the rooms are connecting rooms)	180,000 JPY

^{*}The above fees include the use of the room as well as any tables and chairs already in the room. Exhibitors will be responsible for arranging any additional equipment or catering.

*The rooms will be on the M2 Floor of the Exhibition Hall

■ Allocation of Hospitality Rooms

Room allocation will be decided by a lottery at the "Exhibitor Meeting" scheduled to be held on January 22, 2019.

In case the number of applications should exceed the number of available rooms, we may not be able to accommodate all requests. More information on the allocation of rooms will be sent after applications are received.

Invoices will be sent once the rooms have been officially decided. Payment should be made by bank transfer within a month of receiving the invoice. If the payment is not confirmed, the application will be deemed as cancelled.

■ Other Information

Only exhibitors will be allowed to rent the Hospitality Rooms.

Exhibitors who cancel their booths will not be able to rent the Hospitality Room.

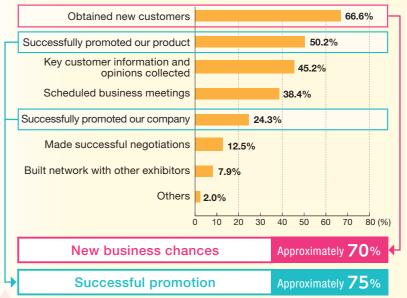
The Hospitality Room should be used for meetings and should not be used as a place to exhibit items.



CITE Japan 2017 Show Report



Exhibitors' Survey Results



Over 85% of the exhibitors stated that

they were satisfied with the results and plan to exhibit next time!
(Based on survey held during CITE Japan 2017. Multiple answers allowed.)

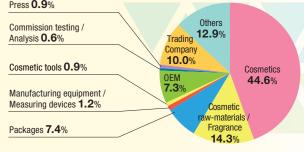


A large number of visitors attend to hold negotiations

Many of the attendees replied that they were able to "obtain useful information" or "found new products, technology, services".

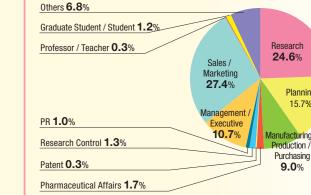
(Based on survey held during CITE Japan 2017 to 1,114 persons. Multiple answers allowed.)

CITE Japan 2017 Attendee Breakdown <By Industry Type> Approximately 60% of the visitors are from the cosmetics, cosmetic raw-materials and fragrance industry. Press 0.9% Commission testing / Analysis 0.6% Others 12.9% Company



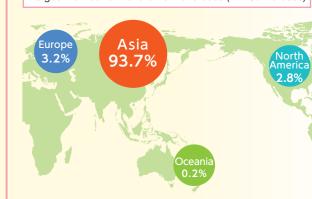
<By Occupation>

Approximately **42**% of the visitors are researchers or planners.



<Overseas Visitors>

Largest number of visitors from overseas (114% increase)







Exhibition Application Form

FAX:+81-3-5657-0645

CITE Japan Secretariat : c/o JTB Communication Design, Inc.
Celestine Shiba Mitsui Bldg., 3-23-1 Shiba, Minato-ku, Tokyo 105-8335, JAPAN
Tel: +81-3-5657-0770 Fax: +81-3-5657-0645 Email: cite@jtbcom.co.jp

Date: *Be sure to make a copy for your file.

We hereby apply to exhibit, fully understanding and approving the contents described in the Exhibitor Prospectus, Terms & Condition on the back of the form and Exhibitor's Manual.

Appli	cant									
Comp name *The infor	mation									
appear or exhibitors visitors b and the o website.	n the s list of rochure	Co-exhibitor *If any.								
Addr	ess	Zip code	Country							
		TEL:					FAX:			
	Name		Title			Company	Name			
Contact person	Dept.					representative	Title			
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Numb	per of	booth(s) an	ıd exhibitio	n fee						
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Package A type ¥ × booth(s) ¥										
Package B type ¥ x			1	booth	¥					
Pleas	e check	if you require pl	umbing 🗌 We	plan to use plu	umbing.					
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	□Cosmetic raw-materials □Fragrance □Contract services for Analysis & Testing □Package □Manufacturing equipment/Measuring devices □Cosmetic tools □OEM □Others ())			
Exhibitor Technology Forum Fee per session (30min.) Number of session(s) Total amount										
¥100,000(tax included.) × ¥										
*Please write the abstract or title of the presentation. (Tentative information will be OK.)										
			· 							
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CITE JAPAN 2019

THE WORLDWIDE NEW TREND

Terms & Condition

Contract formation and withdrawal

Contract will be officially confirmed at the time the Secretariat receives the application form.

• Prohibition of subletting of booths

Exhibitors may not sublet, buy and sell, exchange, or transfer their company's booth without the approval of the Organizer.

. Handling of joint displays

In the case that applicants from two or more companies will exhibit jointly, one company shall apply as representative and inform the Organizer at the time of application of the name of the other company and related information.

• Installation and removal of display items, etc.

Exhibitors must install and remove booth decorations and display items according to the schedule set by the Organizer. Exhibitors installing, moving, or removing display items during the exhibition period shall do so only after obtaining the approval of the Organizer.

• Use of venue

All advertising and sales activities shall be conducted strictly within the booths.

Each Exhibitor assumes responsibility for ensuring that the aisles surrounding their booth do not become crowded as a result of their advertising activities. In addition, Exhibitors shall agree not to construct their company booths in a way that impedes neighboring displays in any way whatsoever.

Should a complaint be made by a neighboring booth and the Organizer considers it necessary for the operation of the Exhibition to modify the booth, the Exhibitor of the booth in question shall agree to said modifications.

The Organizer reserves the right to restrict display items that they believe will cause problems due to noise, method of operation, materials, or other reasons, and to prohibit or remove display items that they consider incompatible with the purposes of the Exhibition. This right shall apply to all persons, items, actions, printed materials and behaviors that the Organizer considers to be a problem.

In the case of the restriction or removal described above, the Organizer shall not be liable for any refund to the Exhibitor or for other costs of display. Exhibitors shall agree to observe all terms and conditions and the contents described in the 'Exhibitor's Manual' for displaying items and advertising activity.

· Administration of and discharge of liability for display items

Regarding the administration and security of display items, while the Organizer will arrange security personnel and take other measures to endeavor to prevent incidents from occurring, the Organizer is not liable for loss or damage sustained from any cause whatsoever.

• Compensation for damages

Exhibitors shall accept liability for all damage to venue facilities, display structures or persons, etc. sustained as a result of negligence or other cause attributable to the Exhibitor or their representative.

Obligations of the Exhibitor

If any third-party asserts to the Organizer that an exhibitor's acts related to its exhibition at infringes on such party's trademark right, design right, patent, utility model right or other intellectual property right, the exhibitor shall assume the obligation to settle such dispute with such third-party on its own responsibility and not to hinder the normal and smooth proceedings of exhibition.

The person responsible in the case of a Group Exhibition shall assume similar obligations as specified in the preceding paragraph for any claim concerning the infringement of intellectual property rights from any third-party against the exhibitor who is a member of the said group.

Prohibition of exhibition, distribution, presentation of data/materials gained by animal testing

The exhibition, distribution, presentation of any data or materials gained by animal testing is strictly prohibited, both in the exhibition booth and the Exhibitor Technology Forum.

Cancellation of Exhibition

In the event that the land and buildings in which the Exhibition is to be held become unsuitable for entry or the Exhibition cannot be held due to any reasonable cause beyond its control, the Organizer may, at its discretion, change the dates for or cancel the holding of the Exhibition. The Organizer shall not be liable for any damages, increased costs, or other detrimental situations experienced by Exhibitors as a result of such change or suspension.

. Method of payment of exhibition fees

The Organizer shall, after receiving the application form, issue an invoice for exhibition fees from the Exhibition Secretariat to the Exhibitor. Exhibitors shall transfer payment of the exhibition fees in Japanese yen to the bank account designated below by the date listed on the invoice. Promissory notes, checks, etc. will not be accepted.

Bank Name: Bank of Tokyo-Mitsubishi UFJ, Ltd.,

Shin-Marunouchi Branch

Account No: 4724769 (SWIFT Code: BOTKJPJT)

Account Name: CITE Japan

• Display modification or cancellation policy

After application, in the event of unavoidable changes to the number of booths or cancellation of display, the following cancellation fees will be charged.

*Please be sure to inform the Organizer of cancellation in writing. The cancellation fee will be calculated based on the date of arrival of the written instruction.

Before December 21, 2018 (Friday)	50% of exhibition fee
On and after December 22, 2018 (Saturday)	100% of exhibition fee

*In the case that the Exhibitor has not paid the applicable amount listed above as of the date of modification or cancellation, the Exhibitor shall promptly make payment of the amount.

*In the case that, at the time of modification or cancellation, the amount the Exhibitor has paid exceeds the applicable amount listed above, the excess amount will be refunded by the Organizer.

Obtaining the Visa

If an overseas exhibitor needs to obtain a visa, the exhibitor shall take responsibility to make, or follow the procedures for obtaining the necessary documents.

In principal, the organizer shall not issue, an invitation letter and a letter of guarantee according to the format designated by the Ministry of Foreign Affairs of Japan for any exhibitors.

Exhibitors who cannot exhibit due the inability to obtain a visa (ie. Refusal by Japanese authorities, insufficient process time) shall not have the right to claim against the organizer compensation for damages arising therein.

Observance of policies

Exhibitors shall agree to observe all terms and conditions established by the Organizer as part of this contract. In addition, Exhibitors shall interpret all of the Organizer's terms and conditions as being for the protection of the interests of this Exhibition and cooperate towards the execution of the same.

· Changes and additions for the terms

Exhibitors agree to obey the decision of the organizer about the any matter not provided in these rules. The organizer reserves the right to change or add rules by notification to exhibitors when they judge it is necessary for the aim of exhibition.

Governing Law

The exhibition contract shall be governed by, and construed and interpreted in accordance with the laws of Japan.

Jurisdiction

In case any disputes arise out of or in connection with the exhibition contract, the Tokyo District Court in Japan shall have the sole and exclusive jurisdiction.